



**CERTIFICATE OF DESTRUCTION**

DATE \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

METHOD OF DESTRUCTION		MEDIA TYPE FOR DESTRUCTION		LOCATION		WITNESSED BY
<input type="checkbox"/>	Degaussing	X	HDD/SSD	X	On-site	John Doe, Customer
X	Shredding		Backup/LTO tapes		Off-site	
<input type="checkbox"/>	Erasure		Mobile Devices, Cell Phones			
			Flash media, Thumb drives HID, Proximity cards			
QTY	REMOVAL SCAN	DESTRUCTION SCAN	COMMENTS/DISCREPANCIES			
1	6TY1189	6TY1189				
2	6TY1189	6TY1189				
3	6TY1189	6TY1189				
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33	6TY1189	6TY1189				